

Privacy Policy

General

We want to protect the privacy of visitors to our website and that of our customers, and other individuals. Please read the following policy; it will help you to understand how we use your personal data. We may change our privacy policy at any time without giving you notice, so please check it each time you visit this website.

Whenever you give us personal data, you are consenting to its collection and use in accordance with this privacy policy, including our use of cookies as explained below and our contacting you by e-mail to let you know about our services.

What personal data do we collect?

[We log your Internet Protocol (IP) address in order to receive and send information from and to you over the internet.]

When you register with us for any of our services, make an enquiry, or order products or services from us, you may be asked to provide some personal data such as your name, home, business or billing address, telephone number, e-mail address, and credit or debit card number.

We also automatically collect data about visitors to our website (for example on browsing patterns) by using cookies. (See below.)

Cookies

A cookie is a small piece of data or message that is sent from a web server to your browser and is stored on your hard drive. A cookie can't read data off your hard disk or read cookie files created by other sites. Cookies do not damage your system.

You can reset your browser so as to refuse any cookie or to alert you to when a cookie is being sent.

BUT if you choose not to accept our cookies, some of the features of our site and our services will not work as well as we intend; indeed you may not be able to use our services.

We use cookies for the purposes of systems administration of our website, to give us information about the number of visitors to different parts of our website, to enhance your visit to our site and to provide our services to our customers.

How do we use your personal data?

We use your personal data to provide services to you or your organisation, to carry out customer administration, to let you know about other goods and services

in which you may be interested, to inform you about changes and improvements to our website and services, and for direct marketing purposes (but we do give you the option to opt out of this).

We may also use your personal data to monitor the use of the site, to record traffic flows and to carry out research about our visitors' and customers' demographics, interests and behaviour. We do this to understand our visitors, customers and potential customers better.

When you give us personal data, those data may be sent electronically to servers anywhere in the world and may be used, stored and processed anywhere in the world, including countries outside the European Economic Area. **(Bear in mind that many countries outside the EEA do not adequately protect your rights as a data subject.)**

Whenever and wherever we collect, process or use personal data, we take steps to ensure that it is treated securely and in accordance with our privacy policy.

To whom might we disclose your personal data?

We may pass your personal data to anyone who needs those data in order to provide goods and services (for instance to encrypt communications), or to validate any payment details you give to us. Some of these people may be located outside the European Economic Area.

We may pass your personal data to our group or associated companies and to our data processors. Some of these may be located outside the European Economic Area.

[We may also provide your personal data to businesses (which may or may not be companies in our group) which may be located outside the European Economic Area and who may use the data to send you information about other products or services. However, you may opt-out of your personal data being used in this way when we collect your personal data.]

We may also provide your personal data to anyone who buys our business or business assets.

Except as set out above, we will not disclose your personal data unless we are obliged to do so or allowed to do so by law, or where we need to do so in order to run our business (for instance where we outsource services or other people process data for us).

Direct Marketing

We may contact you by e-mail to market our goods and services, but you may at any time request us to stop using your personal data for direct marketing purposes. If you wish to do this please contact: user@prompttext.co.uk.

Links

Our website contains links to other websites. We are not responsible for the privacy practices of other sites or how they use personal data. We encourage our visitors to be aware when they leave our website, and to read the privacy policy of other sites that collect or use personal data. This privacy policy applies only to personal data collected by Prompttext.

Security

[We give you the option of using a secure server whenever you make payment over the internet or provide details of any credit or debit card.]

Unfortunately, no data transmission over the internet or any other network can be guaranteed as 100% secure, but we take appropriate steps to try to protect the security of your personal data.

Access to Your Personal Data

Individuals have certain rights of access to their personal data. If you want to request any information about your personal data, please contact:
info@prompttext.co.uk.

Inaccuracies and Corrections

We would like to keep your personal data accurate and up to date. If you become aware of any errors or inaccuracies please let us know by contacting:
info@prompttext.co.uk.

Contacts

This is the website of Prompttext Limited, a company registered in England under number 4133876.

Our registered office is at Harvestway House, 28 High Street, Witney, Oxon OX28 6RA, United Kingdom. Registered for VAT under number 768 4419 88.